



NITOL – NILOY GROUP

Nitol Centre” 71 - Mohakhali Commercial Area
Dhaka - 121, Bangladesh.

MOTOR CYCLE REQUEST FORM

ID #: _____ Name: _____ Division/Dept: _____

Address (Permanent): _____

(Office) : _____

Mobile No: _____ E-mail: _____

Driving License No : _____ (Photocopy to be attached)

Justify the Requirement:
(In Short Form)

1.
2.
3.
4.

Primary Purpose: Office Use: Others:

Motor Cycle Type requested:

BRAND	MODEL	COLOR	CC	REMARKS
YAMAHA				
HERO				
HONDA				
BAJAJ				
WALTON				
TVS				
OTHERS				

Applicant Signature & Date: _____

Official Use

CBO/Head of Division’s Opinion/Remarks: _____

Admin Division: _____

Procurement Division: _____

Accounts/Finance Division (For Record) : _____

HRD: _____

Management’s Decision (As Applicable): _____